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PUBLIC HEARING AGENDA

Water Licence Renewal Application	
File Number	W2023L4-0001
Company	Northwest Territories Power Corporation (NTPC)
Project	Snare Hydroelectric Facility
Location	Snare River, NT
Activity	Power

Public Hearing Information	
Location(s)	<ul style="list-style-type: none"> Behchokò Ko Gocho Centre (Sportsplex), Behchokò, NT Virtual via Zoom – to join, please contact Kassandra DeFrancis by email or at (867) 765-4581 for participation details. Broadcast to the Tłı̨chǫ Government’s Facebook page and Cabin Radio’s Website
Date(s)	December 6, 2023 9 am – 5:30 pm MT
Board Panel	<p>Chair: Mason Mantla</p> <p>Board Members: Mike Nitsiza, Rachel Crapeau, Alex Nitsiza, Jocelyn Zoe</p>

GENERAL REMINDERS:

- All presenters and anyone who wants to test their virtual participation are asked to join in a test run at 8:30 on the day of the hearing to ensure that there are no audio, video, or screen-sharing issues.
- Limited copies of materials will be available at the Hearing. Participants should download or print all relevant documents, such as presentations, from the Board’s Public Registry in advance. This is especially important if a participant is dialing in by phone and not participating via video conference.
- The Hearing is being recorded. Participants should state their name and organization **each time** they speak to ensure the Hearing is accurately transcribed.
- All participants, whether presenting or asking or answering questions, should speak in plain language, and as simply, clearly, and succinctly as possible.
- Any person or organization that chooses to participate in the Hearing is considered a Party to this Proceeding and, as such, is expected to follow the Land and Water Board (LWB) [Rules of Procedure](#).

SCHEDULE AND TIMING:

- The schedule and timelines of the Public Hearing are at the discretion of the Chair. **Interveners are required to be available during the entirety of the Hearing, and presenters should be ready to present at any time during the Hearing in the event that the schedule and timelines change.**
- There will be breaks in the morning, over lunch, and in the afternoon.
- If the Hearing is extended, the Hearing will conclude for the day by 7:00 pm (MT/MST).
- **To be respectful of all parties, presenters must be mindful of their allotted time.** To allow everyone the chance to speak and to conclude the Hearing on schedule, the Chair will alert the presenter five minutes before the end of their allotted time and will stop the presenter when their allotted time is up.

PRESENTERS:

- In consideration of the limitations noted above on allotted presentation times, presenters who have Elders speaking as part of their scheduled presentation should have them speak at, or near the beginning of, their presentation.
- The Board receives and carefully reviews all interventions and presentations prior to the Hearing, so presenters should not simply read their slides word-for-word. Instead, presenters should use their allotted time to explain to the Board why their recommendations are important and whether any of their recommendations have changed.

PUBLIC PARTICIPATION:

- In accordance with the [Rules of Procedure](#), Members of the Public may make oral presentations, and/or may make comments or ask questions of the Applicant or the Interveners at designated times during the Hearing. To ensure that sufficient speaking time is provided and that all participants can be contacted if the Hearing is disrupted, Members of the Public who wish to participate must register as speakers by contacting designated Board staff, or in-person using the speaker registration sheet.
- Members of the Public can ask a question by emailing or sending a message via Zoom to [Ryan Fequet](#); or in person by stepping up to the microphone during the designated times and waiting to be acknowledged by the Chair.
- The Public Hearing will be broadcast to the Tł̓ch̓q Government's Facebook page, Cabin Radio's website, and the Board's website, in an effort to increase the ability of the public to participate in the proceeding.
- Questions received by designated Board staff via email or Zoom will be placed in the queue and read into the record.

Day 1: December 6, 2023

Time	Topic
8:30 am – 9:00 am	Arrival Time and Registration: <ul style="list-style-type: none"> • Connect on Zoom (for those joining virtually) • Audio/video/screensharing test run (for those joining virtually and for presenters) • Speaker registration for Members of the Public (for those joining virtually; in-person attendees should use the registration sheet provided) • Coffee and snacks provided
9:00 am – 9:45 am	Opening: <ul style="list-style-type: none"> • Call to Order • Tłı̨ch̨q Drummers • Opening Prayer • Welcoming Remarks and Introductions from Board Chair • Roll Call/Participant Introductions
9:45 am – 10:15 am	NTPC's Opening Statement and Presentation:
10:15 am – 12:00 pm	Questions to NTPC <ol style="list-style-type: none"> 1. Tłı̨ch̨q Government (TG), Government of the Northwest Territories – Environment and Climate Change (GNWT-ECC), Fisheries and Oceans Canada (DFO) 2. Members of the Public 3. Board Staff Team and Legal Counsel 4. Board Members
12:00 pm – 1:00 pm	Community Lunch
1:00 pm – 1:30 pm	Questions from Members of the Public
1:30 pm – 2:00 pm	Intervener Presentation: Tłı̨ch̨q Government
2:00 pm - 2:30 pm	Questions to Tłı̨ch̨q Government (TG) <ol style="list-style-type: none"> 1. NTPC 2. GNWT-ECC, DFO 3. Members of the Public 4. Board Staff Team and Legal Counsel 5. Board Members
2:30 pm - 3:00 pm	Intervener Presentation: GNWT-ECC
3:00 pm - 3:30 pm	Questions to GNWT-ECC <ol style="list-style-type: none"> 1. NTPC 2. TG, DFO 3. Members of the Public 4. Board Staff Team and Legal Counsel 5. Board Members
3:30 pm - 3:45 pm	Intervener Presentation: DFO
3:45 pm - 4:15 pm	Questions to DFO <ol style="list-style-type: none"> 1. NTPC 2. TG, GNWT-ECC 3. Members of the Public 4. Board Staff Team and Legal Counsel

		5. Board Members
	4:15 pm - 4:30 pm	Final Questions for Clarification <ul style="list-style-type: none"> From the Board, Board Staff Team, and/or Legal Counsel to any Interveners or to NTPC.
	4:30 pm - 4:45 pm	List of Undertakings and Review of Work Plan
	4:45 pm - 5:00 pm	Closing Remarks <ul style="list-style-type: none"> TG, GNWT-ECC, DFO, NTPC
	5:00 pm - 5:15 pm	Closing by Board Chair: <ul style="list-style-type: none"> Adjournment Remarks Adjournment of the Hearing Closing Prayer

Next Steps:

- The deadline for the Public Hearing Undertakings is December 14, 2023.
- The Draft Water Licence will be distributed for review on January 11, 2024. Comments from Parties are due on January 25, 2024, and comments from the Applicant are due February 1, 2024.
- The deadline for Closing Arguments from Parties is February 8, 2024 and Closing Arguments from the Applicant are due February 15, 2024.
- For complete details, please see the [Work Plan](#) on the Board's online Public Registry.

Logistics for Public Hearing:

Most participants are expected to attend the Public Hearing in person, but remote participation is also welcome. To ensure cohesion between the in-person and remote attendance, and limit disruptions due to technical difficulties, please read the information below.

General etiquette:

- The Chair will guide the order of presentations, turn-taking, time limits, and breaks. To minimize disruption, participants are asked to follow all instructions on turn-taking, and only speak when the Chair has indicated it is their turn. Each organization/participant will be given opportunities to speak. The Board appreciates participants' civility, professionalism, cooperation, communication, and collaboration during the Public Hearing.
- Participants are asked to arrive at the time indicated in the Agenda to ensure that events of the day can commence in a timely manner.
- Participants are asked to return in a timely manner from breaks and the scheduled lunch.
- [Screensharing](#) in Zoom will be used during presentations. The presenter will share their screen to display their presentation (note that this can be done by the Board staff instead if requested in advance). Presenters should state the document name and page numbers to ensure all participants can follow along.
- **In accordance with privacy legislation, participants must not record the session or take screen shots.**

In-person participants:

- Participants are asked to turn on their microphone when speaking to ensure all attendees, online and in-person, are able to hear and understand. This will also ease transcription. Once Participants are done speaking, their microphones should be turned off to minimize background noise and feedback.

Remote participants:

- A Board staff member will act as the Zoom facilitator to support the Board Chair during the Hearing.
- Each participant should prepare and test their video and audio ahead of time, and each time they log in to the Public Hearing session, to ensure their devices are functioning properly and are fully charged or plugged in.
- Zoom will download automatically when the participant starts or joins the first Zoom meeting and is also available for manual download [here](#). Participants should download the current version of Zoom ahead of time to ensure all functions are available.
- For assistance using Zoom, participants can review the following [Zoom Video Tutorials](#).
- To participate only by phone, participants can call one of the Zoom teleconference lines (this will be provided in the Zoom link from Board staff).
- Participants that are experiencing technical difficulties due to poor internet connections can limit videoconference participation to audio only or call in by phone as noted above.

- There should be a representative for each organization who can act as the liaison with Board staff should there be any disruptions (e.g., power outage).
- Each participant is asked to use the following as their screen name: first and last name, followed by the acronym of their respective organization (e.g., Paula Green – WLWB)
- This can be accomplished by selecting the three dots in the upper right-hand portion of the viewing pane and selecting “rename.”
- To minimize background noises and feedback, participants should always keep their microphone/headset muted when not speaking. Participants should only unmute when the facilitator has indicated it is their turn to speak.
- If a participant is having technical difficulties, they should notify Board staff directly or through Zoom chat.
- A remote session can cause participation fatigue. The Board appreciates participants’ professionalism, cooperation, and collaboration during the session.

Members of the Public:

- Members of the Public who would like to speak, either in person or via Zoom, or ask questions via Zoom, should ensure they register as speakers and provide their contact information to Board staff before the Hearing starts. Members of the Public who are attending in person and wish to speak or ask questions should use the speaker registration sheet.
- If a Member of the Public would like to speak or has a follow-up question, they can use the Zoom group chat (visible to everyone) to notify the Zoom facilitator, who will add them to the speaking order. Participants can also submit questions by emailing [Ryan Fequet](#), whose email address is available on the Board’s website. Do not use the ‘raise hand’ function in Zoom, since it will not be monitored.
- The Hearing will be recorded to ensure the transcription is accurate. The broadcast on the Tłchq Government’s Facebook page and Cabin Radio’s website will not be part of the Board’s public record for this proceeding. Questions received by Board staff via Zoom group chat or email will be placed in the queue and read into the record.

Technical Difficulties:

- In the event of a disruption to the Public Hearing or technical difficulties, Board staff will contact the representative of each organization, and Members of the Public who have registered to speak, by cell phone, text, or e-mail to communicate the contingency plan if necessary.
- If a participant is having technical difficulties, they should notify the representative of their organization. The representative should contact Board staff directly or through the Zoom group chat.