



Employment Opportunity Tłichq Jmbè Program

Tłichq Government invites all suitable qualified candidates, Tłichq citizens residing in **Behchokò**, **Gamètì**, **Wekweètì** and **Whati**, to apply for the **Assistant Program Manager** position.

Tłichq Government is committed to attracting and recruiting the best possible candidates for available positions. The principles of fairness, qualifications and Tłichq citizenship guide the hiring of Tłichq Government employees.

POSITION TITLE:	Assistant Program Manager
DEPARTMENT:	Culture and Lands Protection
LOCATION:	All Tłicho Communities
STATUS:	One position; Summer Student; May 6 – August 23, 2019
CLOSING DATE:	March 29, 2019; 5:00 pm

OUTLINE OF POSITION:

Chief Jimmy Bruneau stated that Tłichq people should “be strong like two people”. The Tłichq Jmbè Program (TJP) is designed to support post-secondary students, who have been away from their home communities during the school year, with an opportunity to reconnect with their language and culture during the summer. The Assistant Program Manager will participate in all aspects of program planning, development, promotion, implementation and evaluation of Team Leaders’ technical, interpersonal training and skill development, offer support to the Team Leaders, travel to each community, support and evaluate each community’s program, work closely with Community Directors, ensure elders and teaching materials are available, make recommendations and formulate a plan for the following year.

SKILLS & KNOWLEDGE REQUIRED:

- Minimum High School diploma, preferred currently enrolled in, planning to attend, be returning to or beginning full time studies in the fall at a recognized post-secondary institution
- Be proud of their Tłichq heritage, have strong interest in learning more about their language, heritage, culture, traditional skills and, preserving and promoting Tłichq culture and traditions
- Ability to lead small groups, work with Tłichq community members particularly Elders
- Knowledge of, or interest in group dynamics, goals setting, team building and risk management
- Very good motivation, team building, organizational, administrative and communication skills
- Enjoy working outdoors, spending time on the land and on the water
- Be able to work independently and follow directions
- Have very good interpersonal, feel comfortable asking questions and for help
- Demonstrate good judgment in terms of safety issues and good problem solving skills
- Being bilingual in English and Tłichq Yati is an asset
- Previous experience in the Jmbè Program is an asset
- Valid Class 5 driver’s license is required

To apply, contact or email cover letter + resume to the career development officer of your community;

Behchokò CDO; Phoebe Wetrade: phoebewetrade@tlichq.com

Gamètì CDO; Jenny Mantla: jennymantla@tlichq.com

Wekweètì CDO; Pamela Lamouelle: pamelalamouelle@tlichq.com

Whati CDO; Marlene Wedawin: marlenewedawin@tlichq.com

For more information or any questions, email;

Program Development Officer: Paul Cressman: paulcressman@tlichq.com

For a copy of the Job Description, email;

hr@tlichq.com