

Employment Opportunity *“Re-advertised”* Limited Competition

Tłichq Government invites all suitable qualified candidates, who currently reside in the community of **Behchokò** to apply for the **Social / Wellness Program Coordinator** position.

Tłichq Government is committed to attracting and recruiting the best possible candidates for available positions. The principles of fairness, qualifications and Tłichq citizenship guide the hiring of Tłichq Government employees.

POSITION TITLE:	Social / Wellness Program Coordinator
DEPARTMENT:	Community Wellness Programs
STATUS:	Full time
LOCATION:	Behchokò
CLOSING DATE:	April 28, 2021; 5:00 pm

OUTLINE OF THE POSITION:

To provide coordination of community wellness / social programs; self-esteem, tobacco risk and addictions awareness, children and youth, elders, parenting, healing, wellness and cultural programs, from one-day workshops to daily and on-going programs. Leads research to action projects, delivers health promotional media products in response to identified community needs, utilizing contributions from funding sources, and responsible for timely, efficient and effective delivery of CART Projects in compliance with acceptable standards and Tłichq values.

EDUCATION, KNOWLEDGE & SKILLS REQUIRED:

- One year certificate or two year diploma from a college or technical school, and three to six months related work experience and equivalent education and experience considered
- Knowledge of administration, development and social/wellness programs, how to access community resources and services provided by TCSA, Tłichq and other governments
- Knowledge of Tłichq Agreement, Culture and way of life are assets
- Excellent interpersonal, empathetic to community needs and circumstances, dependable, self-motivated, demonstrate sound work ethics, role model, honest and trustworthy
- Ability to organize community events to support social / wellness programming needs, including workshops and prenatal nutrition cooking classes and sessions
- Effective negotiation, consultation, decision making, conflict management and resolution, time and stress management, written communication, public speaking and listening skills
- Computer skills with ability to operate word-processing, email and Internet applications
- Ability to provide leadership, direction, communicate, motivate and train young people
- Ability to speak Tłichq is required
- Satisfactory Criminal Record + Vulnerable Sector Check
- Up-to-date Immunization Record
- Current Standard First Aid w/CPR
- Valid Class 5 Drivers License

Submit copies w/resume

To apply, send your resume + cover letter with copies of records and certificates and for a copy of Job Description, email; hr@tlichq.com

This is a Limited Competition, **Behchokò** residents only apply.

If a suitable candidate is not identified, a Regular Competition may be conducted.