

Cabin Registration Frequently Asked Questions

1. I am a Tłıchq citizen, what can I do to apply for a cabin lease on Tłıchq land?

Locate the area you intend to build your cabin on, you can do this by:

- going out to the location and getting a GPS (Global Positioning System) coordinate
- Walk-in to Tłıchq Government Department of Land Protection and identify a location on a map with assistance from a designated staff member

2. What steps should I take when choosing any location for a cabin?

When picking out a location, check for the following:

- i. No other individual had applied or holds a lease for that location
- ii. there are no cabins in a 500m radius form that location
- iii. the cabin is located at least 100m from the centerline of any known highways
- iv. check on a map to ensure the area is not within any Community Government boundary, private land or on public land owned by the GNWT
- v. there are no active traplines, or sensitive wildlife, bird or fish habitat in the area
- vi. any active quarry sites and existing trails
- vii. contact neighboring cabin owners to discuss your plans
- viii. review the Cabin Land Use Guidelines below
- ix. If unsure on how to go about any of the above, please contact our office for guidance

3. After checking to make sure the location is available, what should I do next?

- i. Go on the Tłıchq Government website:
 - click on 'Government' → 'Culture and Lands Protection' and scroll to select **Tłıchq Cabin Registration Form** or download registration form directly using [THIS LINK \(Tłıchq ONLY\)](#)
 - In the same location, scroll to select **Application for Access to Tłıchq Lands** or download application form directly using [THIS LINK \(Non Tłıchq\)](#)
 - you can also call our office and provide an email to send a cabin registration form or come in person to collect it
- ii. Complete the registration form and please ensure to include:
 - the GPS coordinate (Longitude and Latitude)
 - your contact information (phone number, email and mailing address)
 - a sketch of your cabin and other intended structures

- pictures of the location if available
 - your name, sign and date at the bottom
- iii. Send your complete registration form to tanisha.beaverho@tlichq.ca
- iv. Once we receive your registration form, someone from our office will contact you to follow up on your application

4. I am not a Tłıchq citizen, can I apply for a cabin lease?

Yes. To qualify, you must have been resident on Tłıchq land for at least of 5 years

5. How much will it cost to apply for a cabin lease?

Cabin lease applications are free and at no cost to Tłıchq citizens

Non Tłıchq who apply for a cabin lease would have to pay \$500 for the application. If approved, will continue to pay a \$500 annual fee to maintain their cabin lease

6. What happens after applying for a cabin lease?

A designated staff responsible for cabin leases will process your application to ensure it is complete and met the requirements under the land use guidelines and in (2) above

You will then be contacted with a decision or to follow up if more information is required to reach a decision

7. How long is my cabin lease good for?

Tłıchq citizens are approved for up to 99 years based on good standing

Non Tłıchq are approved for up to 30 years based on good standing

8. How long should I wait after getting approved for a cabin lease before starting construction?

We recommend that you start construction immediately after getting approved. Tłıchq Government reserves the right to cancel and reassign any cabin lease if there is no visible construction after a reasonable period of time

9. How has COVID-19 impacted the cabin registration process?

Due to COVID-19, the cabin registration process may take longer than usual.

To help speed up the process, approved applicants may be issued temporal letters permitting them to start construction until a lease is granted

10. How do I keep trespassers away from my cabin?

We recommend that you put up a sign indicating no trespassing or build a barricade of approx. 3 feet above ground level

Tłıchq Cabin Land Use Guidelines

Land Protection

- The use and enjoyment of seasonal cabins on Tłıchq lands is primarily intended for the continued traditional use by Tłıchq (close to trap lines, hunting, fishing, etc.)
- Non-Tłıchq may submit an application to the Department of Culture and Lands Protection with proof of a minimum five years residency on Tłıchq lands (continuous)
- No commercial activity is permitted on the cabin lease area

Waste

- Outhouses or composting toilets are required for the management of human waste
- Their location should be at minimum 25 metres from the nearest water body, river or stream to prevent contamination

Accessibility

- TG or any duly authorized person at all reasonable times may enter upon the Land, and the Lease Holder may not interfere with Tłıchq accessibility
- The Lessee may apply to TG to construct an access road on Tłıchq Lands, provided it is constructed at the Lessee's expense
- Where an Access Road intersects with GNWT lands, the Lessee may require DoT approval

Buffers between Cabins

- A buffer between two cabins is 500 metres; except where both cabin owners form an agreement to be closer
- TG strongly recommends cabin sites should be located at least 100 metres from centreline of any known highway

Visual Quality

- The Lessees shall maintain the existing improvements, in a manner and condition satisfactory to the TG
- A cabin and leased area should remain free of junk, abandoned vehicles and other waste

Transfer of Lease

- A cabin lease can only be transferred to a Tłıchq citizen
- TG encourages cabin owners to write a statement identifying their next of kin for the lease agreement; avoiding future disputes and cabins left in state of disrepair.

NB: If you have questions about cabins and cabin registration please email tanisha.beaverho@tlichq.ca