



Native Women's Association of the N.W.T.

P.O. Box 2321
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Job Advertisement: Executive Director

Organization: Native Women's Association of the Northwest Territories (NWT)

Location: Yellowknife, NT (in-office, with some travel to communities)

Employment Type: Full-Time

Application Deadline: June 13th, 2025

About the NWT

The **Native Women's Association of the Northwest Territories (NWT)** is an Indigenous, non-profit organization that advocates for the rights, safety, and wellbeing of Indigenous women, girls, Two-Spirit, and gender-diverse people across the Northwest Territories. Grounded in Dene, Métis, and Inuvialuit cultures and traditions, we deliver community-based programming, engage in advocacy, and build partnerships to support healing, empowerment, and systemic change.

Position Summary

The **Executive Director** is the senior leader of NWT, responsible for the strategic vision, operations, and advocacy efforts of the organization. Reporting directly to the Board of Directors, the Executive Director will guide the organization through growth and change, ensuring our work remains community-led, culturally rooted, and responsive to the evolving needs of Indigenous women and families in the North.

Key Responsibilities

- Lead the strategic planning, program development, and organizational growth of NWT.
- Represent NWT in meetings with government, funders, media, and community stakeholders.
- Build and maintain strong, respectful relationships with Indigenous communities across the NWT.
- Supervise a dedicated team and foster a culturally safe, inclusive, and trauma-informed workplace.
- Oversee operational functions including finance, HR, fundraising, reporting, and compliance.
- Advocate on behalf of Indigenous women and gender-diverse people to advance equity, justice, and reconciliation.

Qualifications

- Deep understanding of and connection to Indigenous cultures, particularly in the NWT (Dene, Métis, and Inuvialuit communities).
- Proven leadership experience, preferably in a non-profit, Indigenous-led, or community-based organization.

Office Located 5114 49th Street

- Experience in managing staff, programs, and budgets with a collaborative and strengths-based approach.
 - Knowledge of Indigenous rights, gender-based violence, reconciliation, and social justice issues.
 - Strong communication, public speaking, and partnership development skills.
 - Post-secondary education in Indigenous Studies, Social Work, Public Administration, or a related field — or equivalent lived and professional experience.
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How to Apply

Please submit a cover letter and resume outlining your experience and connection to the mission of NWANWT to **Exdirector@nativewomens.com** by **June 13th, 2025**

We strongly encourage applications from Indigenous women, Two-Spirit, and gender-diverse individuals. NWANWT is committed to equity, cultural safety, and Indigenous self-determination in all aspects of its work.

Office Located 5114 49th Street