



Cabin Registration Frequently Asked Questions

1. I am a Tłıchǫ citizen, what can I do to apply for a cabin lease on Tłıchǫ land?

Locate the area you intend to build your cabin on and you can do this by:

- going out to the location and getting a GPS (Global Positioning System) coordinate
- Walk-in to Tłıchǫ Government Department of Land Protection and identify a location on a map with assistance from a designated staff member

2. What steps should I take when choosing any location for a cabin?

When picking out a location, check for the following with Tłıchǫ Lands Protection Division:

- i. No other individual had applied or holds a lease for that location
- ii. there are no cabins in a 500m radius from that location
- iii. the cabin will be located at least 100m from the centerline of any known highways
- iv. check on a map with DCLP to ensure the area is not within any Community Government boundary, private land or on public land owned by the GNWT
- v. there are no active traplines or sensitive wildlife, bird or fish habitats in the area
- vi. any active quarry sites or existing trails
- vii. contact neighboring cabin owners to discuss your plans
- viii. review the Cabin Land Use Guidelines below
- ix. If unsure of how to go about any of the above, please contact our office for guidance

3. After checking to make sure the location is available, what should I do next?

- i. Go on the Tłıchǫ Government website:
 - click on documents and scroll to select **Tłıchǫ Cabin Registration Form** or download the registration form directly using **PROVIDE LINK (Tłıchǫ ONLY)**
 - click on documents and scroll to select **Application for Access to Tłıchǫ Lands** or download the application form directly using **PROVIDE LINK (Non Tłıchǫ)**

- you can also call our office and provide an email to send a cabin registration form for you to complete and send back
- ii. Complete the registration form, and please ensure to include:
 - the GPS coordinate (Longitude and Latitude)
 - your contact information (phone number, email and mailing address)
 - a sketch of your cabin and other intended structures
 - pictures of the location, if available
 - your name, sign and date at the bottom
 - iii. Send your complete registration form to Daniel.Casa@tlicho.ca and/or Tanisha.Beaverho@tlicho.ca
 - iv. Once we receive your registration form, someone from our office will contact you to follow up on your application

4. I am not a Tłıchq citizen, can I apply for a cabin lease?

Yes. To qualify, you must have been a resident on Tłıchq land for at least 5 years.

5. How much will it cost to apply for a cabin lease?

Cabin lease applications are free and at no cost to Tłıchq citizens.

Non-Tłıchq who apply for a cabin lease would have to pay \$500 for the application. If approved, non-Tłıchq will continue to pay a \$500 annual fee to maintain their cabin lease.

6. What happens after applying for a cabin lease?

A designated staff responsible for cabin leases will process your application to ensure it is complete and meets the requirements under the land use guidelines and in (2) above

You will then be contacted with a decision or to follow up if more information is required to reach a decision.

7. How long is my cabin lease good for?

Tłıchq citizens are approved for up to 99 years based on good standing.

Non-Tłıchq are approved for up to 30 years based on good standing.

8. How long should I wait after getting approved for a cabin lease before starting construction?

We recommend that you start construction immediately after getting approved. Tłıchq Government reserves the right to cancel and reassign any cabin lease if there is no visible construction after a reasonable period of time

9. How has COVID-19 impacted the cabin registration process?

Due to COVID-19, the cabin registration process may take longer than usual.

To help speed up the process, approved applicants may be issued temporal letters permitting them to start construction until a lease is granted.

10. How do I keep trespassers away from my cabin?

We recommend that you put up a sign indicating no trespassing or build a barricade of approx. 3 feet above ground level

