



Tłıchq Citizen Harvest Subsidy Payout Form

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All information is required for you to receive Harvest Subsidy Payout.

Section 1 – Contact Person

Name (First, Middle, & Last name):

Date of Birth:

Treaty Status #:

SIN:

Section 2 – Contact Information

Mailing Address:

Community:

Territory/ Province:

Postal Code:

Contact number:

Email Address:

Section 3 - Method of Payment Notification (select one option below):

Pick up

Mail to above mailing address

Direct Deposit

Section 4 - Bank Account Information

Bank Name:

Bank Location:

Institution Number:

Transit Number:

Account #:

Section 5 - Signature:

I certify that the information provided is, to the best of my knowledge, true, correct and complete. I acknowledge that I am submitting this information voluntarily to update my contact information on the Tłıchq Citizens Register.

Print Name

Signature

Date

Corporate Services Office use only:

Cheque #:

Dated issued:

Initial:

Section 5 – Dependent(s) or Legal Incompetent Person(s)

I am authorized to accept Tłıchq Citizen Harvesting Subsidy Payout of \$250 per person as a parent, or legal guardian of the child(ren) or legally incompetent person(s) listed below. I also acknowledge that I am submitting this information voluntarily to update my address and my child(ren)'s or legally incompetent person(s) list below on the Tłıchq Citizens Register.

Print Name		Signature		Date
Name	Date of Birth	Treaty Status	Relation to you?	
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				

Please note the *Tłıchq Government Administrative Policy and Procedure* section 5.16 states the following:

1. Definitions
 “Harvesting subsidy payout” means the payments approved by CEC from IBA monies for Tłıchq citizens to subsidize harvesting
2. Authority and Application
 This policy is made under the authority of the Chiefs Executive Council and applies to all IBA payments to Tłıchq citizens for harvesting subsidies
3. Purpose and Position
 The purpose of this policy is to determine guidelines for re-issuing cheques from previous years. It is the position of the Tłıchq Government that re-issuing stale-dated cheques for harvesting subsidies creates an administrative burden
4. Requirements
 - a. Corporate Services employees will make every effort to contact recipients of any harvesting subsidy payout cheques that have not been cashed within 6 months of being issued and verify the recipients mailing address and or banking information.
 - b. If the recipient of an outstanding cheque can not be located and/or if the cheque is staledated, at year end, the cheque will be removed from the outstanding cheque list and funds will be reimbursed to the Tłıchq Government’s general account.
 - c. Cheques will not be reissued more 90 days after the year-end in which they were stale-dated.
 - d. It is the responsibility of Tłıchq citizens to update and keep current their contact information with the Enrollment Coordinator.



All information is required for the authorized person to receive your Harvest Subsidy Payout Cheque.

Letter of Authorization (For Pick Up)

Section 1 – Date:

Date:

Section 2 – Authorization granted by:

Name (First, Middle, & Last Name):

Contact number:

Email Address:

Section 3 – Authorized Person who will pick up your Harvest Subsidy Payout

I hereby authorize

_____ Name of person

to pick up my Tłichq Citizen Harvest Subsidy Payout from the Tłichq Government on my behalf, and my children (under the age of 18 years old) or legally incompetent person(s) listed below on the Tłichq Citizens Register.

Name	Date of Birth	Treaty Status
1.		
2.		
3.		
4.		
5.		
6.		

Section 4 – Acknowledgment and Signature

I acknowledge that I am submitting this information voluntarily to update my address and my child(ren)'s or legally incompetent person(s) list above on the Tłichq Citizens Register.

_____ Print Name

_____ Signature

_____ Date